Live session with Q&A – Centre Policy

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Head of Assessment GQ
And David Casey
Head of Assessment Strategy GQ
What are we covering in this session?

1. General overview of the 2021 Summer assessment window

2. In depth look at the quality assurance process - centre policy

3. Q&A section
Summer 2021 (General Qualifications)

- Students will receive grades awarded and determined by teachers
- Pupils will only be assessed on what they have been taught
- No algorithm will be used
- Teachers will be able to draw on a range of evidence when determining grades, including:
  - the optional use of questions provided by exam boards
  - mock exams
  - coursework
  - other work completed as part of a pupil’s course, such as essays or in-class tests
- Exam boards have provided guidance for teachers on their websites
- Teachers will submit grades to exam boards by 18 June
- Results days for GCSE, A level and some vocational qualifications will take place on the 10 (GCE) & 12 (GCSE) August.
Timeline

- We have updated our full timeline via the Pearson Qualification website for both UK and International centres.

- 26 April: Entry deadline for private candidates
- 30 April: Deadline for centre Quality Assurance Policy submission via proforma on CAP (Centre Admin Portal) accessed via Edexcel Online
- 26 May to 18 June: Teacher Assessed Grades Submission window opens via awarding organisations’ respective portals
- 10 August: A/AS Levels and relevant Level 3 results
- 12 August: GCSE and relevant Level 2 results.
JCQ Guidance
On Friday 26 March the JCQ Guidance on Determining Grades was released.

On Thursday 1 April our Pearson Guidance on Determining Grades for International Qualifications was released.

This is the main guide that UK centres will need to follow as they arrive at grades for learners this summer.

Make sure you have downloaded the following from the JCQ website:
  - Editable Centre Policy
  - Assessment Record Sheet
  - Head of Department Checklist
  - Grade Descriptors

We have shared the link on our website and provided a ‘Top 10 Important Things to Note’ interactive pdf.
Support from Pearson

• To keep up to date with support Pearson has committed to sending out regular qualifications bulletins to Exams Officers

• Our dedicated Summer 2021 Support page – for general information

• The Pearson Professional Development Academy – for support on key areas of the Summer 2021 approach

• Subject pages – for subject specific information including additional assessment materials
The Quality Assurance process will support centres to construct appropriate processes to underpin the determination of grades. There are internal and external elements to the process.

External Quality Assurance

- Stage 1 – Centre Policy review
- Stage 2 – Virtual centre visits
- Stage 3 – Post-submission sampling
Internal Quality Assurance – Centre Policy

• Every centre must produce a Centre Policy; this can be done by choosing to adopt the pre-populated templates.

• Only one policy needs to be produced and submitted via the CAP which can be found on Edexcel Online.

• The policy must provide a summary of a centre’s approach to assessment and quality assuring the centre determined grades they award to students, based on the evidence they have produced.

• For every centre, the Head of Centre is required to complete the Summary of Centre Policy form and to upload the Centre Policy as an attachment prior to submission.

• Submission of the Centre Policy must be completed by April 30th 2021.
Submitting a Centre Policy - UK

For UK centres

• All UK centres can access the CAP portal via Edexcel Online

• Please visit the JCQ website for a detailed step by step guidance on how to submit your Centre Policy

• This can be accessed via the JCQ website: https://www.jcq.org.uk/summer-2021-arrangements/
Submitting a Centre Policy - International

For International centres

- The Centre Policy Summary Form must be uploaded to the Centre Administration Portal (CAP) by 30 April 2021 and must be signed by the Head of Centre.
Creating the Centre Policy for UK Qualifications

- Every centre must produce a Centre Policy; this can be done by choosing to adopt the pre-populated template available via the JCQ website.
Creating the Centre Policy for International Qualifications

- Every centre must produce a Centre Policy; this can be done by choosing to adopt the pre-populated template available via the Pearson website.

Grading guidance International GCSE and International AS/A Level

In order to assist centres we have created a comprehensive guidance on the process for deriving grades this summer. This document provides an overview of the approach together with detail on each of the specific aspects – including quality assurance, grading and appeals. It is important that you take time work through the document and in the coming weeks we will do all that we can to support you in your understanding of it.

Grading guidance for International GCSE and International AS/A Level (PDF | 1.4 MB)

International centre policy template (DOCX | 124.1 KB)
Creating the Centre Policy for UK and International Qualifications

- The pre-populated templates available via the JCQ and the Pearson website can then be amended to reflect the approach being taken for your centre.

- Details relevant to each individual centre can be added and statements deleted or added as appropriate.

<table>
<thead>
<tr>
<th>Centre Policy for determining teacher assessed grades – summer 2021:</th>
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<tbody>
<tr>
<td><strong>[ADD SCHOOL NAME HERE]</strong></td>
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</table>

**Statement of Intent**

This section outlines the purpose of this document in relation to our centre.

<table>
<thead>
<tr>
<th>Statement of Intent</th>
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<tr>
<td>This section provides details of the purpose of this document, as appropriate to our centre.</td>
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(For example)

The purpose of this policy is:

- To ensure that teacher assessed grades are determined fairly, consistently, free from bias and effectively within each centre.
- To ensure the operation of effective processes with clear guidelines and support for staff.
- To ensure that all staff involved in the process clearly understand their roles and responsibilities.
- To support teachers to take evidence-based decisions in line with Joint Council for Qualifications guidance.
- To ensure the consideration of internal centre data in the process, and the appropriate decision making in respect of, teacher assessed grades.
- To support a high standard of internal quality assurance in the allocation of teacher assessed grades.
- To support our centre in meeting its obligations in relation to equality legislation.
- To ensure our centre meets all requirements set out by the Department for Education, Ofqual, the Joint Council for Qualifications and awarding organisations for summer 2021 qualifications.
- To ensure the process for communicating to candidates and their parents/carers how they will be assessed is clear, in order to give confidence.
Q&A